WIDA MODEL Online

TestNav Install and Testing Preparation Guide

Use the information and tools outlined below to prepare your school's infrastructure for online testing. This document will outline the process and provide links to more detailed information on the <u>TestNav</u> <u>Online Support website</u>. TestNav is the testing platform that students will use to take the WIDA MODEL Online assessment.

Confirm Your Devices Meet TestNav Requirements

Review the minimum hardware and software requirements for your school's devices on the <u>TestNav</u> <u>System Requirements</u> page of the TestNav support site.

Confirm Network Requirements and Guidelines

Ensure that all applicable test delivery URLs are exempted from filtering and inspection in all layers of network security such as content filters, firewalls, and anti-virus/anti-malware services. See the <u>Network</u> <u>Requirements and Guidelines</u> for more information.

Download and Install TestNav on Your Devices

Go to the <u>Download TestNav</u> page to locate links to download TestNav for each supported operating system. Review the <u>Set Up and Use TestNav</u> page for additional information on how to download and install TestNav for your specific operating systems, and for troubleshooting guidance.

- If a device has not been previously used for a TestNav test, the TestNav app must be installed.
- Devices previously used for a TestNav test must be running the current version of the TestNav app. Depending on the operating system (OS), TestNav might require a manual update. Review the <u>TestNav App Updates</u> for details.

Prepare Devices for Testing

System notifications should be disabled on devices during testing. These could include notifications from messaging apps, operating system update prompts, other OS or application pop-ups, or user account control (UAC) prompts that could cause testing disruptions.

- These notifications can distract students from their testing experience. Clicking on the notification will generate an error and exit the student from TestNav.
- Some districts choose to create a dedicated, shared testing profile with all notifications disabled for administering student tests.

Chromebook Devices

Set up all Chromebooks to suspend OS updates, including peer-to-peer, during testing. If ChromeOS is set to automatically update, this could take place during testing, which could cause student connectivity or device issues.

• Sign into the Google Admin console. Go to **Device**, click **Chrome**, then click **Settings**. Choose the organization you want to update these settings for. Go to **Device**, click **Auto Update Settings**, select **Block Updates**, click **Save**.

Disable ChromeOS accessibility settings, as they can interfere with accessibility features the student may have in TestNav. Disabling Chrome OS accessibility settings prior to testing allows the students' accessibility features to work smoothly.

• Sign into the Google Admin console. Go to **Device**, click on **Chrome**, then click on **Settings**. Scroll down to **Sign-in screen accessibility** and select **Disable...** for the accessibility features you wish to turn off.

Conduct an App Check in TestNav

To ensure that devices and networks are set up correctly to use TestNav, schools can complete the App Check in TestNav. Navigate to the TestNav Install and Sign In page and select the operating system you are using to run TestNav to view the device-specific App Check instructions.

Running App Check in TestNav takes only a few seconds per device and should be completed after configuring the network and downloading TestNav onto student devices. Schools should complete App Check on a small sample of student testing devices. If a device does not pass App Check, App Check will provide instructions to fix the issue or use a different device. View additional guidance on App Check error messages on the <u>App Check Error Messages</u> page.

Contact Support

Pearson's technology support team are available to assist with any questions or concerns you may have.

- Contact: 1-802-552-3309. Chat and webform options are available via the <u>WIDA MODEL</u> <u>Resource Center</u>..
- Hours: Pearson Customer Support is available between the hours of 7:00 a.m. CT and 6 p.m. CT, Monday–Friday.